PROSPECTUS

2015-16

Sibsagar Girls’ College
Sivasagar, Assam-785640
ESTD. 1964
REACREDITED BY NAAC 2.75 CGPA

Upgraded Model Degree College (RUSA, MHRD, Govt. of India)

Contact us
03772232778 (Office) 03772211375 (Hostel)
0377222385 (Fax)
e-mail: principalsgc@yahoo.co.in
Website: sibsagargirlscollege.edu.in
Library

As book is the lung of a body of knowledge so is the library in case of a college. We can boast of the Central Library and Information Centre of SGC which houses thousands of books, journals, references, e-books, e-journals, reprographic facilities, air condition rooms, book bank for economically poor students, internet cafe, INFLIBNET N-list, EDUSAT, computerized circulation, Digitization and OPAC system etc. Once you get in the library you will be oriented by the amicable library staff how to use and receive best services of the library, Spacious reading room with 120+ seating capacity at a time and the recurring silence will lead you to the world of knowledge and information. Automated Library Networking System will make you easier in handling the library. A small but rich museum housed at the front office of the library drive you to the history and antiquity of your state at large.

Internet Section

Air conditioned internet lab capable of accommodating 30 students at one go serves the SGCians’ everyday of their academic life. Downloading of data and printing thereof is normally done at a very cheaper rate. BSNL Broadband connection with 100 MBPS speed fulfills learner’s assigned works and connects them in the world wide web.

Modern Learning Resources

SGC is no longer lagging behind the modern tools in Teaching and Learning process. Keeping view of the ongoing revolution in the system at Global scenario, SGC has already installed and procured Modern Learning resources. OH Projectors, LCD Projectors, Interactive white Board, Digital Class Room, Virtual Class Room, Audio System, Internet Lab, OPAC, N-list e-journal access, Mapping and Statistical Software, Language Lab, Mat Lab, Biotech Hub, Modern Laboratory Equipments at basic Science Department are the few to mention.

Information and Career Counselling

Your academic life will be taken care of at SGC by proper guidance and counseling. Frequent visits of counseling experts and earnest endeavour of internal Quality Assurance Cell of the college serve the same for the students as and when necessary. All departments also counsel their respective students departmentally. Eminent career counsellors of Assam frequently visit SGC for counselling.
Co-curricular activities

Various socially and academically usefull cocurricular activities normally conducted at SGC are

- DEBATE COMPETITION
- SCIENCE EXHIBITION
- QUIZ COMPETITION
- INTERACTION with Experts and Resource Persons
- SEMINARS & GUEST LECTURES
- GROUP DISCUSSION AND PRESENTATION
- ACADEMIC TOURS & EXCURSIONS
- ORIENTATION PROGRAMME
- INTER COLLEGE COMPETITION
- FESTIVITY

Healthy Programme and Facilities

Apart from the regular courses at SGC you will find many healthy programmes and practices which have been adding a feather in the cap of SGC’s academic life since last decade. You can really take pride in having run the following programme.

- SANSKRITI PLAY SCHOOL FOR TINY-TOTS (Contact Deptt. of home Science)
- SPOKEN ENGLISH (Contact Deptt. of english)
- ARYABHATTA SCIENCE CENTRE (Contact Mr. P. P. Boruah, Physics Deptt.)
- IGNOU STUDY CENTRES (Contact Sanjoy Das)
- DISTANCE EDUCATION UNDER DIBRUGARH UNIVERSITY (Contact R. R. Tamuli, Co-ordinator & Tejashwi Boruah of M.A. & B.A. courses)
- EPOCH MAKING SOCIAL THINKER STUDY CENTERS. (Contact B. Misra for Rabindra nath Tagor Study Centre & Dr. J Borah for Sankardev Study Centre)
- YOGA TRAINING AND SELF DEFENCE TRAINING CENTRE
- ENERGY PARK
- BIOTECH HUB (Contact I. Hussain)
- U.N.O. STUDY CENTRE (Contact Deptt. of Pol. Science)
- SANSKRIT SIKSHAN KENDRA
**Social Life**

Sibsagar Girls’ College always looks into the psychomotor development of the students. The college provides state-of-the-art facilities to the sports of all categories. It has already built up a spacious indoor stadium with gymnasium to facilitate Badminton, Table Tennis and Volley Ball. The college has national level players in Badminton and state level players in women cricket. District Sports Association and Zangam club are two main associates of the college.

**Sports**

**Music, Drama & Debating**

SGC appears to be unting through the ages giving best effort to pick up the talents in art and music. Be it the annual youth festival of the college or the youth festival of the Dibrugarh University, the SGCian girls create sensation and transcends the art and music to another world. The ‘HUSORI’ team of SGC, you will find, has become the brand of SGC’s musical arena. Another reason the SGC takes pride in it is the continuous hegemony over debating championship in the Upper Assam reason. Really SGCian has been making a good and great sense of wit and wisdom.

**Common Room**

A spacious and healthy common room plays vital role in making students more social and relaxed. You can be more disciplined in the SGC’s common room where minor indoor games, office of the students union and public utility services awaits for your disposal. Running water, purified drinking water and sterilised lavatories make the SGC’s common room more vibrant and efficient. The floor area for seating is under the surveillance of close circuit camera for your safety and security.

**Extension Activities**

Being SGCian you need to develop social responsibility within the campus along with the co-curriculum and finally extend it towards the positive change in the community. Apart from your regular activity within the gamut of teaching and learning system. The college and the community want your presence and cooperation in the community development missions like plantation of trees, awareness and solid waste disposal and pollution control, citizens voting right, observance of Girl Child Protection, Unity and Integration mission, Communal harmony mission, sustainable rural development mission, blood donation campaign and what not.
Social Life

Accommodation

Hostel and the life therein at SGC give you a new identity to your knowledge hunt mission. SGC accommodates 170 students from different corners of Assam and its neighboring states in the RONGPUR CHATRI NIVAS (RCN), ‘the home away from home.’ We offer wide ranging facilities for the boarders at RCN such as good and hygienic food, newspapers, television, book library, computers, provision for minor indoor games, solar energy generated water heating system and flawless power supply, etc. The Rongpur Chatri Niwas is situated in the 2nd campus of the college which is just 100 mtr. Away from the main campus. The green, serene and peaceful surroundings of the hostel is conducive to ideal learning. The adjacent Indoor Stadium and Gymnasium will certainly give a boost to the boarders for sports and physical fitness.

Food & Drink

Eating out with fellow students during recreation at a single platform like Canteen, tea and coffee outlets at SGC campuses not only fulfil students’ appetite but also generate healthy gossips, increase fellow feelings among students and gives idea of management of time. Native food and beverages are available at the canteens located at both the college campuses. You will be served with much care as well as fun. So, cheer up!

NCC & NSS

SGC always gears up the hidden energy and talents of the Girls in order to make them fit and responsible towards the service of the nation. 11th Assam Girls’ Cadet Corps trains up the SGCians through NCC Certification and select Girls cadet of SGC frequently fetch President’s awards and successfully accomplish ‘C’ certificate every year.

Apart from NCC, SGC also conducts Social Services in the nearby areas of the college through the National Service Scheme (NSS) programme under Dibrugarh University. We have, of late, 100 energetic and motivated NSS workers who participate state level orientation programme time to time.

Both NCC and NSS discharge the much needed corporate social responsibility of the college. So what are you waiting for? Join today in NSS and NCC at SGC.

Help & Support

<table>
<thead>
<tr>
<th>General grievance</th>
<th>Principal (03772-232778, Fax - 222385)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vice Principal</td>
<td></td>
</tr>
<tr>
<td>Accounts -</td>
<td>Rajkumar S Konseng, Ankur Hazarika</td>
</tr>
<tr>
<td>Examination -</td>
<td>Biren Gogoi, Bhaskar Bora</td>
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<tr>
<td>Scholarship</td>
<td>Achinta Bora</td>
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<td>Certificate</td>
<td>Geetanjalee Borthakur</td>
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<td>Admission</td>
<td>Chitrarekha S Neog</td>
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<td>Identity Card</td>
<td>Santanu Dutta</td>
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<td>Hostel</td>
<td>Nibedita Baruah, Rajkumar S Konseng</td>
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<td>Library Card</td>
<td>Sangeeta Das Baruah</td>
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<td>Magazine</td>
<td>Biplob Dutta</td>
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<tr>
<td>Distance Education</td>
<td>Tejaewi Boruah</td>
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Course Structure

**Course in H.S. (Arts)**
Compulsory Subjects: English, MLI/Alt. English
Elective Subjects: Any Four of the following: Political Science, Economics, Education, History, Geography, Home Science.
No candidate will be allowed to offer Home Science & History/Home Science & Geography as their combination.

**Course in H.S. (Science)**
Compulsory Subjects: English, MLI/Alt. English
Elective Subjects: Any Four of the following: Biology, Chemistry Mathematics, and Physics.

**Three Year Degree Course (Semester System) in Arts**
Compulsory Subjects: English, MLI/Alt. English
No candidate will be allowed to offer Home Science & History/Home Science & Geography as their combination.
Spoken English is Compulsory for candidates of First Semester Having English Major.

**Three Year Degree Course (Semester System) in Science**
Number of seats for candidates are limited. Candidates having qualified in Higher Secondary or other equivalent examination in Science are eligible to get admission into the course.

**Candidates shall have to choose their subjects of study from among the following:**
Compulsory Subjects: English
Elective Subjects: Either of following Combination of Subjects:
(a) Physics, Chemistry, Mathematics. 
(b) Chemistry, Zoology, Botany.
(c) Chemistry, Home Science, Zoology 
(d) Geography, Chemistry, Botany 
(e) Economics, Maths, Geography.

**Major (Honours) Courses in Degree Classes:**
In both Arts and Science Streams an applicant may offer one of the specified subjects as Major subject provided she has obtained the minimum percentage of marks in that particular subject in the Higher Secondary or its equivalent examination, as fixed from time to time by the discipline concerned. Allotment of Major Subject is to be decided upon by the Admission Committee purely on merit basis, with due consultation with the Principal and the Heads of Departments concerned. However, in due consideration of other relevant factors, the college authority shall reserve the right to restrict the number of seats in certain subjects. Under the circumstances, the applicants are instructed to fill up the specified preferential column in the prescribe admission form so that, if needed they may be allowed to offer alternative subjects of their own choice.

Applicants seeking to offer Major Subjects may have to sit in an eligibility test in a manner to be decided upon by the departments concerned.

(A) Subjects for Major (Honours) Courses Arts Stream:
Candidates offering Major in any subject need to study only one core subject.

(B) Subjects for Major (Honours) Courses Science Stream:
Physics, Chemistry, Mathematics, Zoology, Botany, Economics & Geography.
Candidates pursuing a Major subject shall have to study two other core subjects.

**Medium of Instruction:** Both English and Assamese.

### Fee Structure

<table>
<thead>
<tr>
<th>Degree Admission (1st Sem + 2nd Sem.)</th>
<th>H.S. 1st Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission Fees</td>
<td>Admission Fees 100/-</td>
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<tr>
<td>Magazine Fee</td>
<td>Electricity 240/-</td>
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<tr>
<td>Student Welfare Fees</td>
<td>Service Charge 100/-</td>
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<tr>
<td>Festival Fees</td>
<td>Magazine Fees 100/-</td>
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<tr>
<td>Student Common Room Fees 60/-</td>
<td>Student Welfare Fees 100/-</td>
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<tr>
<td>Library Fee + C.M.</td>
<td>Festival Fees 100/-</td>
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<tr>
<td>E-Library Fees</td>
<td>Student Common Room Fees 60/-</td>
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<tr>
<td>Union Fees</td>
<td>Library Fee + C.M. 275/-</td>
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<tr>
<td>Games &amp; Sports Fees</td>
<td>Union Fees 100/-</td>
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<tr>
<td>Establishment Fees</td>
<td>Games &amp; Sports Fees 100/-</td>
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<tr>
<td>College Development Fees 350/-</td>
<td>Examination Fees 125/-</td>
</tr>
<tr>
<td>Electricity/Generator fees</td>
<td>Medical Fee 80/-</td>
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<tr>
<td>College Caution Money</td>
<td>Establishment Fees 100/-</td>
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<tr>
<td>Medical Fee</td>
<td>College Development Fees 350/-</td>
</tr>
<tr>
<td>Service charge</td>
<td>Electricity/Generator fees 240/-</td>
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<tr>
<td>Internet/WSCell/Scout</td>
<td>College Caution Money 100/-</td>
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<td>GIP</td>
<td>Internet/WSCell/Scout 130/-</td>
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<td>GIP 23/-</td>
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<td>Registration Fee</td>
<td>I Card Fee 90/-</td>
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<td>Examination Fee</td>
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<tr>
<td>Practical Fees Extra</td>
<td>Per Subject 150/-</td>
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<tr>
<td>Major Subject</td>
<td>C. Money 100/-</td>
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<tr>
<td>Core Subject</td>
<td>Practical Fees Extra 50/-</td>
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<td>Lab. C. M.</td>
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<tr>
<td>Tution Fee (Arts) Major 840/-</td>
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<td>Tution Fee (Arts) Core 720/-</td>
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<tr>
<td>Tution Fee (Sci.) Major 1020/-</td>
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<tr>
<td>Tution Fee (Sci.) Core 840/-</td>
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**Add on Courses & COP**

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<tr>
<th>Host Dept.</th>
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<th>Duration</th>
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<tbody>
<tr>
<td>Centre of Rural Development</td>
<td>PGC in Rural Development</td>
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<tr>
<td>History Dept.</td>
<td>Beautician Training</td>
<td>3Months</td>
</tr>
<tr>
<td>Home Science</td>
<td>Interior Decoration</td>
<td>3Months</td>
</tr>
<tr>
<td>Geography Dept.</td>
<td>Food Service Management</td>
<td>3Months</td>
</tr>
<tr>
<td>Economic Dept.</td>
<td>Handicraft Training</td>
<td>3Months</td>
</tr>
<tr>
<td>Education Dept.</td>
<td>Geo-Information Tech.</td>
<td>1Month</td>
</tr>
<tr>
<td>Computer Science</td>
<td>Screen Printing</td>
<td>1Month</td>
</tr>
<tr>
<td>Botany Dept.</td>
<td>Apparel/Cutting &amp; Stitching</td>
<td>3Months</td>
</tr>
<tr>
<td>Chemistry Dept.</td>
<td>Montessori Training</td>
<td>3Months</td>
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<td></td>
<td>Certificate Courses</td>
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<td></td>
<td>Natural Dyeing</td>
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<tr>
<td></td>
<td>Fruit Preservation</td>
<td>3Months</td>
</tr>
</tbody>
</table>
Admission Procedure

Entry Requirements

1. Candidate having qualified in HSLC/Class 10th Examination are eligible to get admission into Higher Secondary (Arts and Science) courses.
2. Candidate having qualified in HSSLC/Class 12th Examination are eligible to get admission into B.A., B.Sc.
3. At undergraduate level Major in various subjects are offered on merit basis/interview (written and oral) and preference wise. Each and every Department fixes the maximum number of seats in both Major and pass courses and guideline for admission.
4. SGC adopts the State Govt’s. Reservation Policy in admission process.
5. Entry into the courses other than the B.A./B.Sc., kindly contact the concerned host Departments / office for details.

Admission Procedure:

Application from students on prescribed forms, supplied from the college office, will be received for admission into the H.S. and the Degree courses in both Arts and Science streams. The admission procedure starts immediately after the announcement of the results of H.S.L.C./H.S.S.L.C. or equivalent recognized examinations.

Seats for either courses are limited and admission may continue till the date fixed by the AHSEC/ D.U. unless otherwise decided by the college authorities.

Testimonials to be submitted along with the Admission Form:

- Attested copy of Provisional Pass Certificate from the head of the institution last attended.
- Attested copies of Marksheet of the last examination passed. In case of admission into the Degree Course, attested copies of Marksheet right from H.S.L.C. onward shall have to be furnished.
- Attested copies of the Admit Card of the last examination passed and H.S.L.C. Examination.
- Attested copies of Caste Certificate from appropriate authorities in case of ST/SC/OBC/MOBC candidates.

In addition to that, the college authorities reserve the right to ask for other certificates/credentials as and when required. Testimonials in original must be produced at the time of selection for admission. Fees and other dues must be paid when admission is granted after proper scrutiny of the application.

Remember Students

For H.S. Students
- Two internal Examination in a year.
- First year final result will be declared in 4 grades, viz. A, B, C and D.
- Students not falling under the 4 grades will be declared unsuccessful.
- No grievances will be redressed after the announcement of the result.

For B.A./B.Sc. Students
- Two sessional Examination in a semester.
- Students must contact Department (s) concerned for the structural marking in internal Assessment.

Attendance of the Students in both H.S. and B.A./B.Sc. must be above 85%, failing which lead them to Non collegiate or Discollegiate.
Discipline

Discipline at SGC Campus
SGC promulgates stringent guidelines to make the students community more disciplined in order to mould them in accordance with the institution’s own philosophy. Having been coined an identity in the greater Sivasagar district and in the upper Assam region through the ages the SGC has been producing quality students year after year. At SGC campus,

- You are highly expected to come with proper Uniform, Badge and Posture
- No mobile phones are allowed in the campuses
- Instill peace and harmony
- Any acts leading to defamation of the college are strictly banned
- Any misconducts/misbehaviour in the examination hall during examined subject to punishment according to the University rules and regulations
- Respect college employees of all categories and cooperate with them
- Protect the campus resources
- Donot shunt in the nearby Market complex or anywhere outside the campus during the class hours
- Through and dump garbages at proper sites
- Make the campuses pollution and tobacco free zone.

Because the college will survive sustainably at your hands only.

Discipline at SGC Hostel
The Rangpur Chatri Niwas also underlays guidelines for the boarders to keep learning and aesthetic environment remain intact in the campus.

- Maintain different time schedule of the hostel
- Abide by the commands of both Hostel Warden and Matron
- Instill integration, peace and harmony
- Any act vulnerable to deteriorating the normalcy of hostel environment are strictly banned
- Make hostel pollution and tobacco free zone
- Respect hostel staff and cooperate them
- Address your grievances either at hostel or at college authority
- Keep your surrounding clean
- Possession and use of mobile phone is prohibited.

Uniform
White blouse, Muga or Muga coloured mekhela and white chadar with deep green border or white salwerr with dark green dopatta and white kameez with side openings bordered by green pipings. For non-Assamese students White Sari with deep green border in lieu of Mekhela chadar is also admissible.

It is obligatory for every students to use college uniform including the College badge and to keep in possession the Identity Card issued by the College authorities during college hours and also while attending functions in the College campus or outside representing the college. The college authorities will supply the college badge and duly endorsed Identity Cards after admission.

Anti Ragging
SGC campus has already been made a Ragging free zone, be it the main campuses or the hostel. The authority constituted an Anti Ragging Squad with all necessary mechanisms in accordance with the UGC’s guidelines and Assam Govt.’s Rule. Violation of the rule leads to severe punishment otherwise. You can feel free in the process of assimilation in your college days at SGC. In case you need to report, use following numbers - Principal (232778, 9435057052), Vice-Principal (9435114679) and Hostel Superintendent (9435356680). Follow UGC’s website: ....

Sexual Harassment Prevention
SGC is quite keen to monitor the cases of sexual harassment/abuse, if any, of both students and staff members. The concerned cell, through proper channel, redresses the cases and decides of inventory for further prevention. Do not panic! justice awaits for your safety and security at the SGC.